



VILLAGE EXPRESS TRANSPORTATION LLC, AGREEMENT FOR TRANSPORTATION

GENERAL TERMS AND CONDITIONS

The Village Express Transportation LLC. (VET) will provide scheduled transportation services under the following terms and conditions:

1. Through this contract, VET, agrees to provide transportation to and/or from the designated locations for the agreed upon dates of service. VET transportation services shall be provided in accordance with the rules and regulations applicable in Chatham County and the State of Georgia.
2. We will always strive to be on-time, however, pickup/drop-off time estimates are +/- 20 minutes of scheduled time(s) and can vary based on traffic flow and weather conditions, and thus are subject to change. Other contingencies like traffic congestions, accidents along the route and other children being late can also cause delays, which are beyond our control. VET shall not be held responsible for such delays. **Please Initial** _____
3. Any time that your child/children will not require transportation as scheduled, notification must be made to VET no less than two (2) hours prior to the scheduled pick-up time. Parents/Caregiver/Legal guardian may e-mail contactvillageexpress@gmail.com or call/text 912-901-6411, 24 hours a day, 365 days a year. For each failure to provide this notification there will be a \$15.00 no show service charge on the next invoice (see below). **Please Initial** _____
4. We cannot provide refunds or credit for any reasons including but not limited to - absences, cancellations, holidays, school breaks, sick days, expulsions or suspensions. All fees are prepaid and non- refundable. **Please Initial** _____
5. VET will strive to provide reasonable drive times, but our vans are transporting several kids on each trip. This means drive times will vary, depending on your location. All pickup and drop off times are estimates and subject to vary as our schedules changes with new children being added to an existing route. **Please Initial** _____
6. Due to consideration for all our customers, maximum wait time at each stop is three minutes. Please have your child/children ready and waiting outside for our van to ensure on-time arrival at your school/activity. A courtesy notice +/- 10 minutes prior to arrival is available upon request. **Please Initial** _____
7. If for some reason, VET fails to pick up your child/children due to an unplanned or emergency situation, you will be credited with that absence on your next statement. If we are unable to continue to provide transportation for any reason, you will receive notice 5 business days prior to any change being implemented. **Please Initial** _____
8. If your child/children ride with VET more times than is specified by this agreement, you will be billed for the additional trips at the applicable rates on you next invoice. **Please Initial** _____
9. Seat belts or child restraint chairs are required for all passengers on VET vehicles. VET reserves the right to terminate transportation for any child that does not cooperate with the use of seat belts or car seats. **Please Initial** _____
10. VET reserves the right to cancel this agreement without notice at any time due to disciplinary problems with a child while riding our vehicles. **Please Initial** _____
11. VET is not liable for the health, safety or welfare of your child once your child is dropped at the agreed destination. **Please Initial** _____
12. Any damage to our property caused by a rider is the responsibility of the Parent/ Guardian. **Please Initial** _____

VET Reviewer Initials/Date _____



VILLAGE EXPRESS TRANSPORTATION LLC, AGREEMENT FOR TRANSPORTATION

13. VET has your permission to use your child's image/likeness (photos/videos) for promotion, advertising, and educational purposes. Image and likeness may be used on the internet via company's website or social media outlets as well as on printed flyers, cards, posters etc. **Please sign** _____
14. **Cancellation of your contract requires 24 hour notice via a Cancellation Form sent to our email (contactvillageexpress@gmail.com) for the cancellation to be valid.** **Please Initial** _____

PAYMENT TERMS AND CONDITIONS

PREPAYMENT REQUIRED: All billing is done electronically. Full prepayment must be made by 11:59PM on the Friday before the week starts in order to provide services. All prepaid transportation is non-refundable. **Please Initial** _____

LATE FEE: We encourage you to communicate any financial issues that may cause a delay in your payment. You will be charged a \$10.00 per day late fee until the day the invoice has been paid. Multiple late payments may result in termination of services. **Please Initial** _____

NO-SHOW FEE: You will be charged 15.00 for failure to provide notification that your child/children will not require transportation as scheduled to VET no less than two (2) hours prior to the scheduled pick-up time. **Please Initial** _____

MISSING ADULT AT DROP OFF FEE: Your child's safety is of utmost importance to us. If your child is unable to be left at the specified drop-off location due to being locked out, an adult not being there upon arrival, unforeseen changes in your child's extracurricular activities, etc., VET will contact the parent/guardian, however, a \$25.00 surcharge will be applied if the driver has to:

- wait for more than 5 minutes
- take the child on another ride, or do a "second delivery."

We request that parents please have a back-up plan for these situations and discuss them with your child. **Please Initial** _____

REGISTRATION FEE: \$50.00 to sign up for services, and will be reapplied when services are cancelled or discontinued. **Please Initial** _____

CLEAN-UP FEE: \$50.00 for every accident and /or illness on vehicle. **Please Initial** _____

RETURNED CHECKS: A \$30.00 fee will be charged for returned checks. After a check is returned we will no longer accept payment via check going forward. **Please Initial** _____

By signing this agreement, I accept and agree to the terms and conditions here established.

Parent/Guardian Full name

Signature

Date

VET Reviewer Initials/Date _____